

**The procedures for holding the Shota Rustaveli National Science Foundation (SRNSF) scientific prize for outstanding scientists/groups of scientists.**

**Registration instruction**

**1. Submission of the project to the call by e-mail**

a) While sending the proposal (except for statement form) to the e-mail [rp@rustaveli.org.ge](mailto:rp@rustaveli.org.ge), indicate the award nominee/s name, surname and award category.

b) Put the sender's name, surname, academic/scientific status, position and contact details at the end in the text of the letter.

**2. Registration of the Project**

a) Wait until you receive the registration code by e-mail. The registration code will be assigned to each application submitted to the email.

b) After receiving the code, fill in the statement "Shota Rustaveli National Science Foundation's Award for the best scientists and science teams of the year (see annex 2), indicate the registration code, project code: rp/.../.../16, that will be assigned after the submission of the application, put a signature/s, scan and send to the following e-mail address [rp@rustaveli.org.ge](mailto:rp@rustaveli.org.ge) until August 5, 2016 ,18: 00 hrs.

Please, note that application will not be considered if the full package of call related documents is not submitted by e-mail in due time.

**3. Registration Dates**

1. The deadline for submission of the call related documents by e-mail is August 5, 2016, 18:00 hrs;

Please, note that application will not be considered if the full package of call related documents is not submitted by e-mail in due time.

**We wish you a success!**

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**Article 1. General provisions**

LEPL - Shota Rustaveli National Science Foundation (SRNF) is pleased to announce the scientific prize for outstanding achievements and participations in the field of science and technologies

1. The call “scientific prize for outstanding scientists/groups of scientists” announced by LEPL - Shota Rustaveli National Science Foundation aims to encourage the involvement of Georgian and international researchers in the field of science and technology. Also to acknowledge an exceptional contributions in Georgian Studies and to promote science in Georgia.
2. The prize awarded for the outstanding achievements and participations in the field of science and technologies will be unitary.
3. The prize will be awarded in accordance with 4 categories of scientific classificatory of **SRNSF** (Equal to the EUROSTAT/OECD classificatory)
  1. Exact and Natural sciences;
  2. Engineering and technology;
  3. Medical and health sciences;
  4. Agricultural sciences;
  5. Social sciences;
  6. Humanities;
  7. Georgian studies.
4. Single prize will be awarded in one category

**Article 2. Prize categories for the call**

1. The call stipulates unitary awarding for scientist/research group.

2016 Call will award **SRNSF** prizes in the following categories:

- A) 2016 Outstanding foreign national scientist in Georgian studies. (Priority is given to Rustvelology)
- B) 2016 Outstanding young scientist.
- C) 2016 Outstanding scientist.
- D) 2016 Outstanding research group.

### **Article 3. Call administration**

1. Call administration is provided by the legal entity of Ministry of Education and Science of Georgia namely LEPL Shota Rustaveli National Science Foundation
2. The General Director of SRNSF (The Director) by the administrative legal act affirms:
  - A) Call application forms according to prize categories;
  - B) Application submission deadlines and procedures;
  - C) Terms and conditions of review, evaluation and approval of winner for the call application;
3. The Director-General on the bases of the administrative legal act forms the Commission and establishes the rules of its operation for evaluating the call applications. The Commission will select all four categories of awards and announce the winning candidates and submit for approval to the Director-General;
4. On the basis of Commission resolution the Director General by administrative legal act will approve the awarding candidates;
5. **SRNSF will award winning candidates in accordance with prize categories.**

### **Article 4. Subjects**

1. The prize categories of the call is open to the following subjects:
  - A) For the prize category “2016 Outstanding foreign national scientist in Georgian studies” foreign national researcher in the field of Georgian studies with the PhD academic degree (or the equal academic degree) is eligible to apply.
  - B) For the prize category “2016 Outstanding young scientist” Georgian citizen with the PhD academic degree (or equal academic degree), actively involved in scientific research field who has reached the age no more than 35 before the end date of call application submission is eligible to apply.
  - C) For the prize category “2016 Outstanding scientist” Georgian citizen with the PhD academic degree (or equal academic degree), actively involved in scientific research field is eligible to apply.
  - D) For the prize category “2016 Outstanding scientific research group” a group consisting no less than 3 Georgian citizens with the PhD or/and Masters academic degree (or equal academic degree), also foreign national scientists actively involved in scientific research field is eligible to apply.
2. Applications may be submitted by the prize candidate - researcher. Also a call application of candidates (no more than 3 candidates) may be submitted by a Georgian and/or foreign educational entity like research center, institute, university, museum, library, public and private research institution in accordance with terms and conditions previously approved by the Shota Rustaveli National Science Foundation.

3. Following individuals are not eligible to participate in the call:

- A) The members of the International Supervisory Board of SRNSF;
- B) The members of the call Commission;
- C) SRNSF employees.

#### **Article 5. Prize sum by categories**

- 1. 2016 Outstanding foreign national scientist in Georgian studies - 5 000 Gel
- 2. 2016 Outstanding young scientist - 4 000 Gel
- 3. 2016 Outstanding scientist - 5 000 Gel
- 4. 2016 Outstanding scientific research group - 6 000 Gel

#### **Article 6. Call stages**

- 1. Call stages:
  - A) Call announcement;
  - B) Submission of the application and necessary documentation to SRNSF
  - C) Review of call applications and announcement of prize winners in each categories in accordance with the call application evaluation criteria.
  - D) Approval of the winning candidates based on the Commission evaluation.
  - E) Publication of the call results by SRNSF.
  - F) Award ceremony for the winning candidates.

#### **Article 7. Call application submission**

- 1. **The scanned and signed call application form (Annex 2) with all the additional documentation must be submitted in PDF format via email to the following email address: [rp@rustaveli.org.ge](mailto:rp@rustaveli.org.ge). Application submission deadline 18:00, August 5, 2016.**
- 2. **Sent electronic application form will be registered in the SRNSF stationery office. It is not required to submit a hard copy.**
- 3. The call prize documentation must include :
  - A) A statement about participation (Annex 2)
  - B) Filled call statement form consisting the following documentation;
  - ბ.ს. C) Professional biography of the participant (CV in English and Georgian languages) (Annex 3)
  - ბ.ბ. D) Full description of scientific career of the applicant/prize candidate (Annex 4)
- 4. Candidates who apply in the scientific research group category must include at least one jointly published article, a textbook or a jointly developed patent in last past 3 years. (If applicable)
- 5. **In case of violation of the terms of the call and/or presenting incomplete documentation an application will not be reviewed and will be removed from the call by SRNSF.**

#### **Article 8. Procedures for issuing the prize.**

1. The winning candidates prize sum in a non-cash settlement will be made on a previously indicated bank account number, in accordance with the Article 5 categories and sums, including all the relevant tax-law of Georgia
2. Winning research scientific group will be transferred the prize sum on the bank account number of a member of the group previously indicated in the application. SRNSF is not responsible for the distribution of a prize between group members. The distribution of the award will be made on a mutual agreement of the group members.

#### **Article 9. Evaluation criteria's**

The applications presenting for the prize will be evaluated by the following criteria:

- Scientific research achievements: scientific productivity indicator (h index, c index, etc.).
  - Awareness of the Scientist in international and local scientific community (Participation during the last 3 years in international research projects, bonuses, awards, prizes)
  - Participation of Scientist in International events, publications (Participation during the last 3 years in international scientific conferences/congress/Symposium with status of Chairman / Co-Chairman, participation in
  - Additional Research Achievements (international, domestic patents, other copyrights etc.)
- 
- In addition, the evaluation criteria for the application to the award for the best scientist is productive work experience with young scientists (Guidance of Post-doctoral students, master students, PhD students, who defended their scientific papers during the last 3 years)
  - In addition, For the prize category "Outstanding foreign national scientist in Georgian studies"- experience of cooperation with Georgian scientists.

**The Award of Shota Rustaveli National Science Foundation  
to the outstanding scientists and scholars groups of the year**

Presenting the information about the call, I certify that I have read the Order Of Director General about rules of applications, forms for participating in „The Award of Shota Rustaveli National Science Foundation to the best scientists and research group of the year”. Signing the agreement, I accept the rules of call and confirm that electronic information provided by me to the Foundation is accurate and does not involve a false data. I agree that the Foundation is authorized at any time to verify the accuracy of this information, and in case of falsehood withdraw the application from the call.

Please consider my application for participating in call. The Prize of Shota Rustaveli National Science Foundation to the best scientists and scholars group of the year” in 2016.

1. Application Number - ... / ... / 16
2. Prize Category
  - 2016 Outstanding foreign national scientists of Georgian studies (Priority is given to Rustvelology)
  - 2016 Outstanding young Scientist.
  - 2016 Outstanding Scientist.
  - 2016 Outstanding scientific research group.
3. The field of scientific working
  - Exact and Natural Sciences
  - Engineering and Technology
  - Medical and Health sciences
  - Agricultural sciences
  - Social sciences
  - Humanitarian Sciences
  - Georgian studies
4. Sub-direction of the field of scientific working
5. The name and surname of awarding person (people):

	Name, Surname	Phone	E-mail	Signature
A)				
B)				
C)				
D)				

6. The Name and Signature of physical or legal entity nominating the participant

Name	Telephone	E-mail	Signature	Ring (in the case of legal person's existence )

Electronic application's submission date in Foundation: \_\_\_/\_\_\_/2016

**Applicant / award candidate's career description in Scientific Field**

(No more than 400 words)

(In the case of presenting in the category of scientific research group, name/specify in the last 3 years: at least three article; at least one joint guideline; joint Patent (If applicable); As a research group, participating at least in two joint scientific research projects).

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**CURRICULUM VITAE**

Telephone	Name, Surname	ID number
E-mail		
Webpage		Date of Birth (D/M/Y)

## Research Interests

**1. Education**

No	Years	Name of the University/Institute, Country	Academic Degree	Major / Specialty
1				
2				
3				
4				
5				

**2. Work Experience**

No	Years	Position	Department / Unit	Organization
1				
2				
3				
4				
5				

**3. Participation in Research Projects (over the last 3years)**

No	Years	Position / Responsibility	Project Title	Donor Organization
1				
2				
3				
4				
5				

**4. List of Publications in the International Peer Reviewed Journals (over the last 3 years)<sup>1</sup>**

No	Publication Title	Journal title, series, volume issue (publication date): page(s) or, book / monograph title, edition #, series publisher, city, year published
1		
2		
3		
4		
5		
6		
7		
8		
9		
10		

**5. Participation in International Forums/Conferences (up to 3 events)**

No	Year	Event title	Venue	Presentation title
1				
2				
3				
4				
5				

**6. List of Patents(up to 3 patents)**

No	Date	Title of Invention	Patent-granting Organization, Country
1			
2			
3			
4			
5			

**7. Additional Information (International Awards, Fellowships, etc.)**

Notes: Science Productivity will be measured using ELSEVIER data bases (Scopus, SciVal) for all scientific directions and additionally, for Social Sciences and Humanities will be used data bases of Google Scholar, ERIHPLUS. Detailed information and methodology of measuring science productivity will be approved by Director General of SRNSF.